



# BUCKS COUNTY CONSERVATION DISTRICT

1456 FERRY ROAD, SUITE 704  
DOYLESTOWN, PA 18901-5550

*In Pursuit of Environmental Excellence*

## Expedited Review Application

An Expedited Review application cannot be considered unless it is signed and fully completed. It must be submitted with a completed regular E&S application. The District will respond within five business days of the receipt of this application.

Project Name \_\_\_\_\_ Tax Parcel Number \_\_\_\_\_

Total Acres of Property \_\_\_\_\_ Number of acres to be disturbed \_\_\_\_\_

Property Owner(s) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone # \_\_\_\_\_ Fax#/Email Address \_\_\_\_\_

Applicant (if not Property Owner) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone # \_\_\_\_\_ Fax #/Email Address \_\_\_\_\_

Plan Designer/Engineer \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone # \_\_\_\_\_ Fax #/Email Address \_\_\_\_\_

Reason for expedited review. Please include a brief (1 sentence or less) description of project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

.....  
For Bucks County Conservation District Use Only

\_\_\_\_\_ The project has been approved for expedited review. The fee for this review is three times the normal review fee. Two (2) checks payable to the Bucks County Conservation District, the plans, and this application must be submitted simultaneously.

\_\_\_\_\_  
District Manager Signature

\_\_\_\_\_ The project has been denied for expedited review.



# BUCKS COUNTY CONSERVATION DISTRICT

1456 FERRY ROAD, SUITE 704  
DOYLESTOWN, PA 18901-5550

*In Pursuit of Environmental Excellence*

## *Expedited Plan Review Policy*

In an effort to improve service to the public, the District Board of Directors has established an Expedited Plan Review Process which allows an applicant with extenuating circumstances to request a more expedient Erosion and Sediment Control Plan review. At the discretion of the District Manager, an Erosion and Sediment Control Plan can be submitted for expedited review. Applicants should make every effort to ensure that their submissions are both administratively and technically complete before applying for an expedited review.

The following policies shall apply regarding expedited plan reviews;

- 1) The Bucks County Conservation District is unable to expedite NPDES permit applications.
- 2) Applications for expedited review are subject to the approval of the District Manager in the form of a signed application form. It is the sole discretion of the District Manager to approve or deny an Expedited Review Application. Acceptance into the procedure will be subject to staff availability.
- 3) No agency or individual is exempt from the expedited review fee. An agency or individual who is exempt from the normal E&S application fee is still responsible for a full expedited review fee.
- 4) Applications must be accompanied by a fee of two (2) times the normal amount. The applicant must submit two (2) separate checks at the time of submission: one for the current standard fee, and one for twice the current fee. Each check should be made payable to the Bucks County Conservation District, or BCCD.
- 5) Expedited Review Applications should be submitted in conjunction with plan submittals. Once a review has been submitted to this office, it may not be switched to an expedited review until it is returned to the District for a subsequent review.
  - a) A plan that has been found inadequate under the standard review, and is being resubmitted with an expedited request will be required to pay 50% of the current fee, and two times the current fee, in two separate checks made payable to BCCD. (see #4)
- 6) Applicants will receive a faxed or emailed review letter of either adequacy or inadequacy from the BCCD within 5 business days of their submission.
- 7) If the plan is found to be inadequate, the applicant will have an additional 10 days to correct and resubmit for a second review period of 5 days.
  - a) Resubmission of an expedited plan review must include a copy of the original review letter, a memo detailing revisions and a plan with revisions highlighted.
  - b) If the plan is revised and resubmitted within 10 days of the date of the review letter, there is no additional fee for a second expedited review; however, any subsequent resubmissions will include fees of 50% of the current fee and 50% of the expedited fee.
- 8) The Bucks County Conservation District reserves the right to suspend the expedited plan review program at any time and without notice.